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**From:** Niess, Claudia [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=740CBE18BC564FC690871D433F58C894-CNIESS]  
**Sent:** 10/15/2019 10:13:52 PM  
**To:** Moss, Suzanne [suzanne.moss@illinois.gov]; Ajayi, Olafimihan [Olafimihan.Ajayi@illinois.gov]  
**CC:** Susan Rittenhouse [Rittenhouse.Susan@epa.gov]; Beaver, Brad [brad.beaver@illinois.gov]; Owens, Doug [Doug.Owens@Illinois.gov]  
**Subject:** FY19 Year-End Review, Oct. 30 and 31, 2019  
**Attachments:** IL FY 19 Year End Agenda.docx

Hi Suzanne and Ola:

Please find a rough proposed agenda for the upcoming FY19 End of Year Review with IDA and IDPH attached. Please note that this agenda is very flexible and can be moved or rearranged to best suit your schedules and availability. We've included placeholders for specific staff attendance in several places. Please let us know if anyone in particular should be included in any topics and/or circulate this draft to any other participants as needed. The topics on this agenda are intended to provide a general outline of the discussion and should not be considered exhaustive. Overall, I will be covering any enforcement items or commitments, identified in the NPM column of the template as "OECA," and Susan will be covering any program items or commitments, identified as "OPP" in the NPM column.

If possible, please arrange to reserve two rooms or locations since I will not be participating in any programmatic discussions and Susan will not be participating in any case reviews. I will conduct case reviews separately while Susan is holding her portion of the review and meeting with IDA and IDPH staff.

In preparation for this meeting, please provide the following information for both IDA and IDPH:

- 1) List of all inspections conducted in FY19; and
- 2) List of all cases concluded in FY19.

I'll use this list to facilitate discussion on both IDA and IDPH's accomplishments and to select cases for review. I realize this is fairly short notice, but if you can provide this information in advance of the meeting, I'll let you know which cases to pull for my review ahead of time. If not, please have it prepared for the in-person meeting and I'll select cases on site for review.

We will plan to meet with IDPH at IDA's offices on Wednesday, October 30<sup>th</sup> at 1 PM and go from there. Please let us know if you have any questions or if any of the proposed times should be moved or changed.

Thanks and look forward to seeing you all in a couple weeks!

Claudia Niess  
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